

**...EVERYDAY ADVENTURE**



**9<sup>th</sup> Carshalton Scout Group**

**2020 Welcome Pack**

(April 2020 Edition)

***Do not copy without permission.***



[www.9thcarshalton.com](http://www.9thcarshalton.com)





## 9<sup>th</sup> Carshalton Scout Group

(Registered Charity No. 1021173)

[www.9thcarshalton.com](http://www.9thcarshalton.com)

Welcome to the 9<sup>th</sup> Carshalton Scout Group. This information pack has been designed to give you all the necessary information to get your child started in the Group.

We are sure that your son or daughter will enjoy their time in Scouting and will soon be making many new friends.

Our Section Leaders and Assistants are all fully trained or are in training and, along with our other adult members, are very experienced in leading all our activities and events successfully. **And remember, all Leaders are volunteers** and receive special training for their roles.

This information pack includes:

- the Aim of the Scout Association;
- 9<sup>th</sup> Carshalton Scout Group;
- beavers, cubs and scouts;
- the awards and badges;
- Registration Forms.

If you have any questions which are not answered in this pack then please do not hesitate to contact one of the Leaders as follows:

**Group Scout Leader**      Vacant

**Beavers Scout Leader**      Vacant

**Cub Scout Leader:**      Julie E Cox  
Tel: 07982 943876

**Scout Leader:**      Paula Wilson  
Tel: 07984 841375

**Group Administrator:**      Gary Cox  
**Email:**      [gary\\_cox@btinternet.com](mailto:gary_cox@btinternet.com)



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## **The Aim of the Scout Association**

The Scout Movement is a global co-educational youth organisation, the largest in the world, with over 28 million members in 216 countries and territories. In the UK, Scouting is organised through The Scout Association. Its clear purpose is to:

*Help young people achieve their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities*

The Scout Association offers everyday adventure and activity to almost 400,000 young people across the UK.

Scouting is open to all young people aged between 6 to 25 of every faith and background as long as they are prepared to make the promise. A number of variations of the promise are available to cover a range of faiths and nationalities.

There are also plenty of opportunities for adults to become involved as Leaders, Assistants, and as Administrators and Group Supporters. If you would like to be involved with our Scout Group then please contact one of the Group's Leaders.

As a member of our Group we hope and will endeavour to ensure that your child can help to make the world a better place. Scouting makes a positive contribution to society by helping young people to develop as active members of the community who:

- are self-reliant;
- are caring
- are responsible
- show commitment.

The Programme is a continuous progression of training, activities and awards that covers everything the young people do in Scouting from the age of 6 to 25.

Whilst the activities they take part in will depend on their age, each Section gives young people the opportunity to learn by doing a number of activities:

- outdoor and adventure;
- global;
- community;
- fit for Life;
- creative and Beliefs
- attitudes.

Leaders are trained to deliver this programme, ensuring our young people stay safe while they enjoy themselves, and of course learn new things.



## 9<sup>th</sup> Carshalton Scout Group

### History

Our Group was first registered in 1933 as the 9th Morden (Bishop Andrewes Own), in the scout district of Morden and St Helier. The St Helier Estate was still being built and many of the roads were only partially built, surrounded by fields.

In the mid-sixties, the LCC was abolished and the St Helier Estate was divided between the two London Boroughs of Sutton and Merton. The change of boundaries meant that the 9th Morden had to leave the Scout District of Morden and St Helier.

So, in May 1965 we transferred to the Wallington and Carshalton District and changed our name to 9th Carshalton (Bishop Andrewes Own). Another change in 1967, transferred the Wallington and Carshalton District from the Scout County of Surrey to Greater London South West.

A Beaver colony was established in 1993. In 1998, girls were welcomed into the Group.

In the late nineties, Bishop Andrewes Own was dropped from our title.

In 2006 our District changed again when the two Districts of Wallington & Carshalton and Sutton merged to form Sutton District.

We celebrated our 80<sup>th</sup> Anniversary in 2013 with a special commemorative badge, and a celebration party at Boidier Hurst camp site.

In 2016 the cub scouts celebrated 100 years of cub scouting with a District Cubarnival.



In 2018 the Beaver Colony celebrated its 25<sup>th</sup> Anniversary.





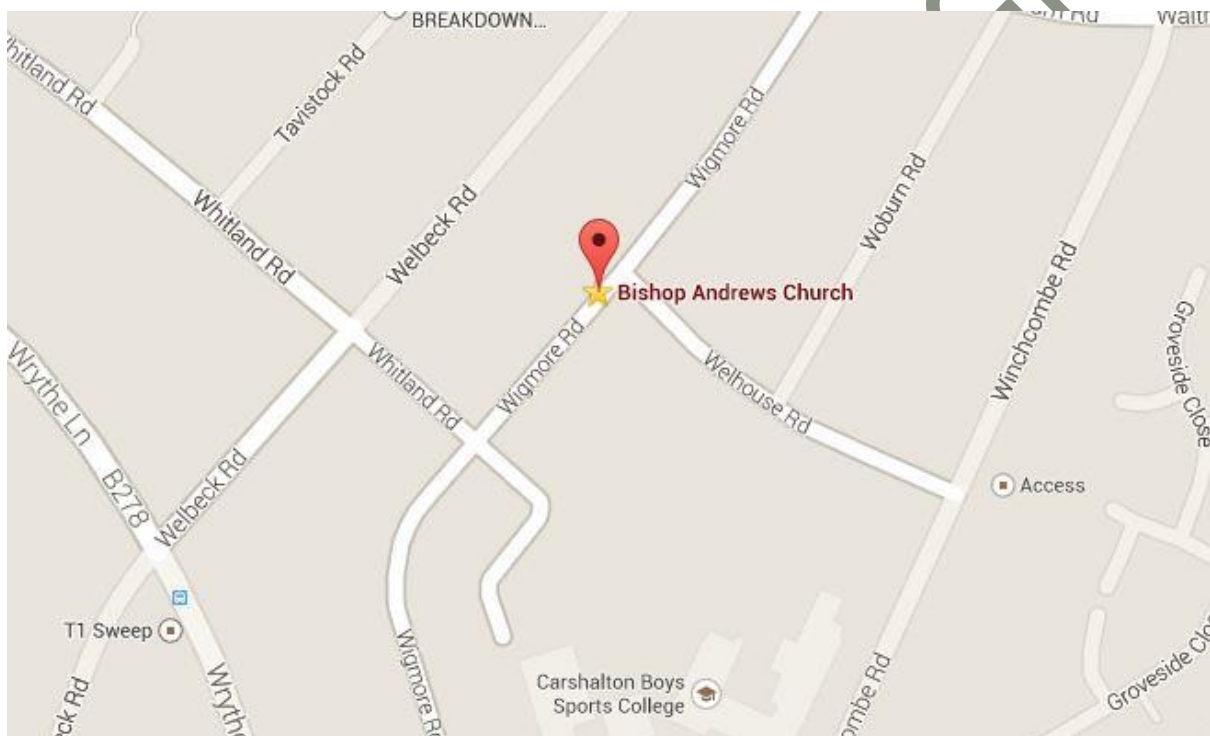
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## Where

During school term, we meet at:

### Bishop Andrewes Church Hall

Wigmore Road  
Carshalton  
Surrey  
SM5 1RG



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## Beavers, Cubs and Scouts

The Group consists of:



**Ages: 6 to 8 years old**

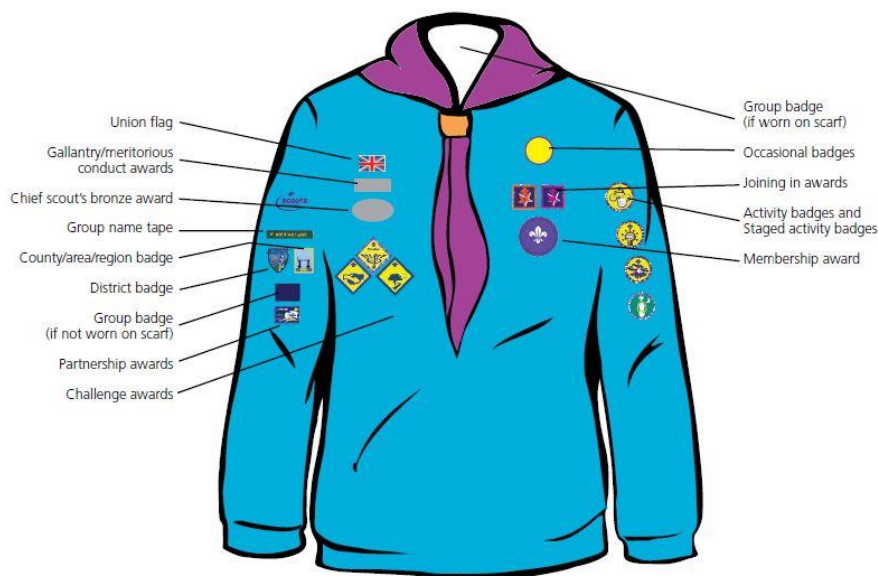
**Meetings: Monday 5.30pm – 7.00pm**

**Uniform: Turquoise sweatshirt and Group neckerchief**

Beaver Scouts are the youngest section of the Scouting family. Their activities are based around making things, outdoor activities, singing, playing games, going out on visits, investigating nature, listening to stories, learning how to be safe and most importantly, making new friends.

Colony meetings are held every Monday night between 5.30pm and 7.00pm during School term time.

### Beaver scout uniform



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## cubs

**Ages: 8 to 10.5 years old**

**Meetings: Monday 6.30pm to 8.00pm**

**Uniform: Dark green sweatshirt and Group neckerchief**

Cubs is the second section of the Scouting movement. The Cub Scouts Pack is run by the Cub Scout Leader (known as Akela) and usually at least one Section Assistant. The Leaders are responsible for planning and running a programme of activities and games at the pack evenings and special events.

Pack meetings are held every Monday night between 6.30pm and 8.00pm during School term time.

The Cubs work in small groups called Sixes which are led by older Cub Scouts, called Sixers.

There are normally 2 cub camps per year - in the spring and another in the autumn.

### Cub scout uniform



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**Ages: 10.5 to 14.5 years old**

**Meetings: Tuesday 6.15pm – 8.00pm**

**Uniform: Teal green smart shirt and Group neckerchief**

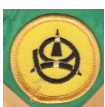
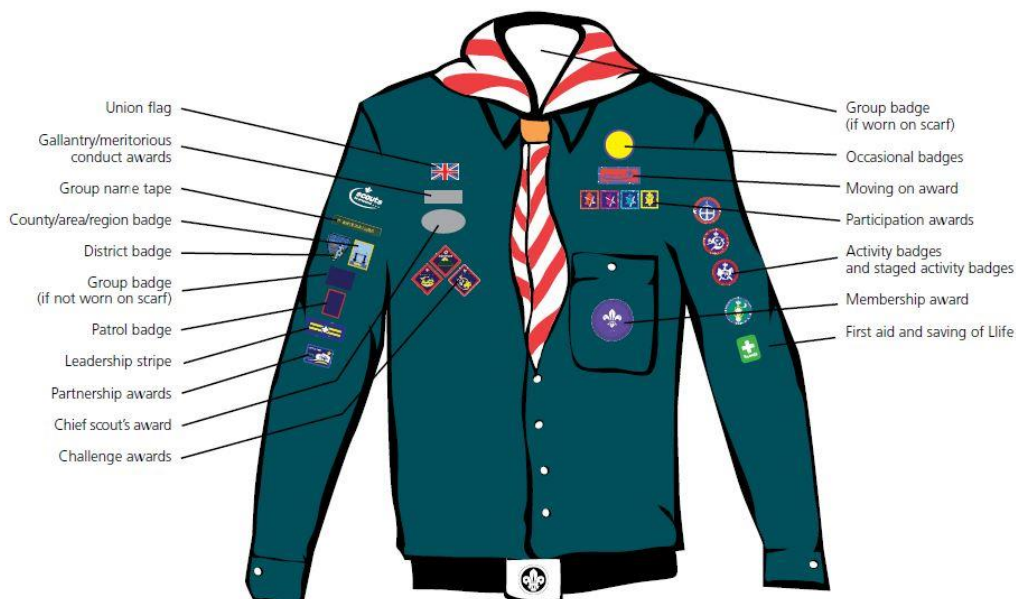
Scouts are the third section of the Scouting movement. From the first experimental camp for 20 boys in 1907, the movement now has an estimated 28 million members worldwide, and in the UK alone, there are over 499,000 boys and girls involved in Scouting. An increase in adult volunteers means that more and more young people are now able to take part in their own big adventure.

Troop meetings are held every Tuesday night between 6.15pm and 8.00pm during School term time.

The Troops are arranged in patrols and lead by a Patrol Leader. The scouts take more responsibility for their programme, we do more adventurous activities as well as learn more specific scout skills like map reading.

Scouts generally have 3 camps a year with the main one being a week long summer camp in July/August.

## Scout uniform





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## Activity badges

Many of the badges available are activity badges, which allow Beaver, Cub and Scouts to show their progress in existing pursuits, but also to try all kinds of new things and form new interests. All badges and requirements for that badge can be seen at the Scout UK website and will also be held by the section leader. If your child has a particular interest, please speak to the section leader to see if there is an activity badge that fits the interest.

## Challenge badges

Gaining a challenge badge involves accomplishing a number of more ambitious tasks within the Group. There are several challenge badges across a number of themes, from the physical and outdoors to challenges dealing with the local community or issues connected with the Scouting world. They also include team and personal challenges. These badges are usually worked for during section meetings and camps.

## Core badges

In addition, there are a number of core badges, obtained upon joining or moving from one section to another, or for time spent in the Scouting movement.

## Activity packs

Some activity badges are sponsored by outside companies, and these companies often provide extra exciting resource packs to help Beavers, Cubs and Scouts towards gaining their badges.



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## Subscriptions

Subscriptions are due every school term, for every youth member. The current subscriptions are:

Beavers	-	£28.00
Cubs	-	£28.00
Scouts	-	£28.00

If you have more than one child in the group, there is a sibling rate that applies for each additional child. This is £23.00.

There is also a Joining Fee of £10.00 which is to cover the costs of the 9<sup>th</sup> Carshalton scarf, initial badges and administration.

These fees help cover the cost of things like the annual Scout Association capitation fee, which insures your child whilst taking part in scouting activities, badges and materials for meetings.

During January, we have to fulfil the Scout Association census and pay Capitation costs for every member of the Group.

Subscriptions also pay for the hire of Bishop Andrewes Church Hall for our meetings. We also have a 'lock-up' premise where we store all the Groups camping/catering equipment. The church charge a reduced cost for our hall hire as we are a voluntary organisation. We have been closely associated with the church from the time it was built and we acknowledge this by attending church parade every couple of months. Therefore, parents are requested to encourage their children to attend these services where possible.

### Attached to this document are the following forms:

- Form 1:** Registration Form (Parents must complete this (in full) and hand to the Section Leader before starting in the Group)
- Form 2:** Gift Aid Declaration
- Form 3:** Website Content

## Gift Aid

As a result of Government legislation on Gift Aid, the Group can claim back from HM Revenue & Customs an extra 25% on the money you pay in on the term subscriptions. This means that for every £1 paid to the Group, we can claim back 25p.

If you are a tax payer, you are likely to be eligible for this scheme so please see the Gift Aid Declaration attached at Form 2.



## **Fundraising**

Fundraising plays an essential role in any charitable organisation like ours, and as such the Group would simply not function without committed and innovative fundraisers.

As a group, we get involved in a number of fundraising events such as firework marshalling at Carshalton Park (which the round-table give us a donation for), Bag Packing and of course, the Christmas fair.

## **Group Executive Committee**

The Group Executive Committee plays a vital role in the running of a Scout Group. Executive Committees make decisions and carry out administrative tasks to ensure that the best quality Scouting can be delivered to young people in the Group.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment.

*Members of the Executive Committee must act collectively as charity trustees of the Scout Group, and in the best interests of its members to:*

- Comply with the policy, organisation and rules of the Scout Association.
- protect and maintain any property and equipment owned by and/or used by the Group
- Manage the Group finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
- Promote and support the development of Scouting in the local area.
- manage and implement the Safety Policy locally
- ensure that a positive image of Scouting exists in the local community
- Appoint and manage the operation of any sub- Committees, including appointing Chairperson to lead the sub-Committees.
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group.
- The opening, closure and amalgamation of Sections in the Group as necessary.

*The Executive Committee must also:*



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- appoint Administrators, Advisers, and Co-opted members of the Executive Committee
- approve the Annual Report and Annual Accounts after their examination by an appropriate auditor, independent examiner or scrutineer.
- present the Annual Report and Annual Accounts to the Scout Council at the Annual General Meeting; file a copy with the District Executive Committee; and if a registered charity, appropriate charity regulator. (See Rule 13.3)
- maintain confidentiality with regard to appropriate Executive Committee business.
- ensure line management responsibilities for employed staff are clearly established and communicated.

## Members of the Group Executive Committee

The Group Executive is made up as follows:

- Group Chairperson
- Group Secretary
- Group Treasurer
- Group Scout Leader
- All Section Leaders
- Parent Representatives
- Co-opted members

## The current Group Executive Committee (as at April 2020):

<b>Chairperson</b>	<i>Samantha Lainsbury</i>
<b>Secretary</b>	<i>Gary Cox</i>
<b>Treasurer</b>	<i>Karen North</i>
<b>Group Scout Leader</b>	<i>Vacant</i>
<b>Beaver Scout Leader</b>	<i>Vacant</i>
<b>Beaver Sectional Assistant</b>	<i>Lisa Busuttil</i>
<b>Beaver Sectional Assistant</b>	<i>Sarah Bartholomew</i>
<b>Cub Scout Leader</b>	<i>Julie Cox</i>
<b>Asst. Cub Scout Leader</b>	<i>Mark Smith</i>
<b>Scout Leader</b>	<i>Paula Wilson</i>
<b>Scout Sectional Assistant</b>	<i>Andy Ferdy</i>
<b>Church Representative</b>	<i>Vacant</i>
<b>Parent Representative (cub/scout)</b>	<i>Jo London</i>
<b>Parent Representative (beaver)</b>	<i>Vacant</i>
<b>Parent Representative (Cubs)</b>	<i>Vacant</i>
<b>Fundraiser</b>	<i>Sarah Bartholomew</i>
<b>Quartermaster</b>	<i>Vic Foster</i>





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## **Child Protection**

Young people thrive in safe surroundings. We're committed to ensuring that Scouting is both enjoyable and safe for everyone who takes part, along with providing parents with peace of mind.

### **Appointing those who work with young people**

All volunteers who help to run our activities give their time freely to help young people enjoy Scouting.

Leaders are interviewed locally and asked to provide references. Everyone working with young people, including those of the Executive Committee, are asked to undertake a Disclosure and Barring Service Check, sometimes known as a 'police check'.

### **Code of behaviour**

The Scout Association have a clear code of behaviour which is given to all adults working in Scouting, regardless of their role. This is also included in the compulsory safeguarding training that leaders receive and offers advice about how young people should be treated. Everyone is expected to follow it.

If you volunteer to help out with an activity, you'll be given one too, and if you would like to see a copy of the code of behaviour for adults, just ask any of your child's leaders.

### **Training**

All Leaders take courses in basic first aid and child protection. Special training is provided for those taking young people away on residential events like camps and sleepovers.

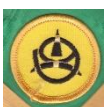
### **Outings and camps**

All leaders taking young people on outings or camps will give you notice in writing, ask for your permission and provide you with a method of contacting the group while they are away.

We will never ask to take individual young people away on their own or without another adult being present.

### **What to do if you have concerns**

If you are unhappy with anything relating to your child's time in Scouting you should raise it with your child's leaders, or Sam Lainsbury (Chairperson of the 9<sup>th</sup> Carshalton Executive Committee) on 07931 981167. If you would rather speak to someone not



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directly connected with the group, please contact the Scout Information Centre on 0845 300 1818.

## **Rights and Responsibilities**

### **Young people's Rights and Responsibilities**

We do not have a formal Code of Conduct document. However, we feel it is important to identify what young people can expect from us (their **Rights**) and what we expect from them (their **Responsibilities**). These are summarised as follows:

#### **YOUNG PEOPLES RIGHTS**

**You can expect to:**

- *take part in a balanced programme of activities*
- *participate in a safe and caring environment*
- *take part in outdoor activities*
- *be rewarded with badges for good effort and behaviour*

#### **YOUNG PEOPLES RESPONSIBILITIES**

**You are expected to:**

- *take the promise*
- *wear uniform to all scouting events and activities*
- *show respect for all other young people and adults*
- *show good behaviour.*

### **Parental Rights and Responsibilities**

As with our young people we have no formal documents to identify parents' Rights and Responsibilities but we believe the following points are important in forming an effective relationship with the parents of our young people.

#### **RIGHTS**

- adequate adult leadership to be available on all activities
- every reasonable step to be taken in safeguarding your child
- every child being treated fairly and equally
- to be informed of requirements for meetings and activities.



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## **RESPONSIBILITIES**

- ensure your child arrives and is picked up on time from activities and meetings
- inform the Section Leader of any problems occurring within the section
- encourage your child to attend meetings, organised activities and parades
- attend parent meetings for activities and events
- support social and fund-raising events

## **Web Site**

The group has its own web site at [www.9thcarshalton.com](http://www.9thcarshalton.com) and its own Facebook page. The Facebook page is a closed group and admittance is only via Administrators approval.

We often use photographs (without surnames) of our events as this is a great way of showing what fun we all have. When your child joins the group you will be asked to complete a form (Form 3) showing whether you give permission for the photos to be used.

If you wish to revoke this permission at any time, please inform the section leader immediately.

## **Communication**

Each section has its own way of communicating with parents. This may be by letter, email or text.

**Please make sure that your child's Section Leader has an up to date email address or mobile number in case we need to contact you.**

**Gary Cox**

Administrator

9<sup>th</sup> Carshalton Scout Group

[gary\\_cox@btinternet.com](mailto:gary_cox@btinternet.com)



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## **"Remember, we are only Leaders"**

*(Author unknown, but obviously an experienced Leader)*

*We are not experts. We're your next door neighbours. We're not perfect, we are just parents like you.*

*We do not have any more spare time or energy than you do. We all work fulltime and juggle our families and our schedules and try to keep it all together as best we can.*

*The only difference between us is that we believe in what Scouting has to offer. So much so, that we contribute our time, our miles, and our talents to help your children and our children grow in Scouting.*

*We complete authorisation forms, budgets and registrations, and fill our homes with boxes of paperwork that you will never see.*

*We are required to take hours of training, as well as attend leaders meetings, so that we can meet our greatest challenge providing a variety of programs, which meet the needs, and interests of very individual boys and girls.*

*We try to involve parents who want us to understand that they don't have the time to drive to outings or help at meetings. We rejoice at the generosity of others.*

*Sometimes we find ourselves going in too many directions, we run out of steam. We have memory lapses. Communication lines break down. Time slips by. But that doesn't mean we don't care.*

*Our dining room tables are covered with bits of rope, menus, tour permits, accounts that don't add up, and merit badge cards for each and every youngster in the group. A couple of them won't show up, and don't think to call and let us know. Sometimes we feel unappreciated.*

*Yet, these youngsters build relationships. Some struggle more than others. Trustworthy, loyal, helpful, friendly.....is encouraged by the Scout Oath and Law. And sometimes we too must learn these lessons over and over again with the boys and girls. But we are willing to keep learning.*

*Please be patient if we appear distracted or frustrated or overwhelmed at times. Forgive us if we are not the kind of Leader you would be if you had the time. Instead, provide us with encouragement or offer your help. Keep us in your thoughts and prayers.*

*We are, after all, only mentors.....role models.....leaders. Volunteers who have taken an oath to give these boys and girls, your youngsters, the most precious gift we have to offer – the gift of time.*





## FORM 1 – Registration

Section (Please tick)	Beavers	Cubs	Scouts
Name			
Date of Birth			
Address (including Post Code)			
Mum's Name & Mobile No.			
Dad's Name & Mobile No			
Email address			
National Health Number			
Any learning disabilities			
Any medical problems			
Help that you are able to offer			

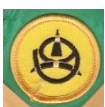
### DATA PROTECTION ACT

I accept that the Scout Association will be keeping information about my child's membership of the Scout Movement. I understand it will only be used for scouting purposes.

Signed [Parent/Guardian]

Date

PLEASE REMEMBER THAT IF WE ARE NOT KEPT UP TO DATE WITH DETAIL CHANGES, THEN YOU MAY BE MISSING OUT.



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9th Carshalton Scout Group



[www.9thcarshalton.com](http://www.9thcarshalton.com)



## **FORM 2**

### **Gift Aid Declaration**

I would like the 9<sup>th</sup> Carshalton Scout Group to treat all my payments in respect of the membership subscription for the Group as Gift Aid. I confirm that I pay an amount of income tax or capital gains tax at least equal to the tax that the group will reclaim on the payments.

You can cancel this declaration at any time by notifying the Scout Group. Please also notify the Scout Group if you change your name and address.

Your Name

Child's Name

Home Address  
(including Post Code)

Signed [Parent/Guardian]

Date



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9th Carshalton Scout Group



[www.9thcarshalton.com](http://www.9thcarshalton.com)





## FORM 3

### Website Content

The 9<sup>th</sup> Carshalton Scout Group website features news, information and photographs from recent events.

This is done to promote the group, to enhance the Groups official website and to show what fun everyone has.

We follow strict guidelines on the use of images:

- avoid using both the full name and the photograph of a young person in a publication or on a website;
- seek parental permission;
- only allow photographs to be taken of suitably dressed subjects and in appropriate situations;
- follow 'Young People First' (the yellow card) at all times.

If you have any objections please contact the Section Leader indicating that you are not willing for your child's image to be used in this way.

We also operate a Facebook page. This is for the parents only and is a closed Group, operated by the Group Administrator.

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This confirms that I have no objections to photographs being taken and used by 9<sup>th</sup> Carshalton Scout Group for Publicity purposes

Your child's name

Signed [Parent/Guardian]

Date

